

THE BRITISH ASSOCIATION FOR SHOOTING & CONSERVATION

**CONFIRMED MINUTES OF THE COUNCIL MEETING
HELD AT MARFORD MILL, ROSSETT, WREXHAM,
ON THURSDAY 13TH MARCH, 2008**

Present:	Robert Irvine Michael Alldis Jan Andrews Eric Begbie Simon Breasley Walter Cole Robert Croft Paul Culley Lee Freeston Andrew Macfarlane Michael Sherman Ray Walters Tom Wylie	Chairman
Ex-Officio Members	Philippa Bursey Glynn Cook Christopher Graffius Simon Hamlyn Roger Pollen Connor O’Gorman	Director of Business Management Director, Wales Director of Communications Director of Operations Director, Northern Ireland For Agenda Item B.3.
Secretary:	Amanda Forshaw	Minute Secretary

A1. Apologies for Absence

Apologies for absence had been received from Carl Eriksson, Duncan Greaves, Peter Pursglove, John Thornley, Colin Shedden and John Swift.

A.2 To confirm Confidential agenda items.

It was noted that Agenda Items A.5.2 and C.5 should be regarded as confidential.

A.3. Declaration of Interests

There were no declarations of interest.

THE BRITISH ASSOCIATION FOR SHOOTING & CONSERVATION

CONFIRMED MINUTES OF THE COUNCIL MEETING HELD AT MARFORD MILL, ROSSETT, WREXHAM, ON THURSDAY 13TH MARCH, 2008

A.4 To confirm the Minutes of the Council Meeting held on 21st February, 2008.

It was agreed to accept the Minutes as a fair and accurate record of the proceedings.

A.5. To take Matters Arising from the Council Meeting held on 21st February 2008.

Page 3 – Simon Hamlyn advised that the Marksman system will be available at Marford Mill for Council members to see from 4 pm onwards on 16th April, 2008.
Page 4: Item B.1. – It was agreed that the BASC Forward Plan should be included as an Action Point for consideration at a future meeting of Council.

A.5.1 Confidential item

A5.2. Confidential item

A5.3 To receive an Update on the Communications Centre

It was reported that the highways consultant within Wrexham County Borough Council has agreed that the proposed alterations to the existing entrance will provide the required visibility splay. The borough council department that deals with bridge structures has agreed to work with the BASC project engineer with a view to reaching an engineering solution. An application for planning consent, subject to conditions, should be submitted in time for it to be considered by the Planning Committee at their meeting on 7th April, 2008. In the meantime, invitation to tender documentation was being drawn up in respect of work on the car park; submissions will be required by 1st April, 2008. More detailed information regarding project costs will be presented to the April meeting of Council, and the Chairman will endeavour to keep Council members updated on progress in his monthly report.

A.5.4. Action Points

A5.4.1. WHT New Development Plan
To remain as an action point with an annual progress report to be presented to the October 2008 meeting of Council.

A5.4.2. Structure, Role and Function of Principal Officers, Council and Committees
To remain as an action point for presentation to the May 2008 meeting of Council.

A5.4.3 Complaints and Plaudits

THE BRITISH ASSOCIATION FOR SHOOTING & CONSERVATION

CONFIRMED MINUTES OF THE COUNCIL MEETING HELD AT MARFORD MILL, ROSSETT, WREXHAM, ON THURSDAY 13TH MARCH, 2008

To remain as an action point for presentation to the April 2008 meeting of Council.

A5.4.4. VAT Appeal

It was noted that BASC witness statements were lodged in time. Feedback on the outcome will be provided to the May 2008 meeting of Council.

A5.4.5. Confidential

A5.4.6. Confidential

A5.4.7 BASC Raptor Policy

To remain as an action point for presentation to the May meeting of Council.

A5.4.8. Access to email

Mechanisms for providing email access for Council members visiting the Mill had been considered. Wireless connectivity is not sufficiently secure and physical telephone-line limitations will remain pending work on the new Communications Centre.

B.1. To approve the criteria for the awarding of honours, awards and presentations.

Council received a paper outlining the criteria for awarding honours, awards and special presentations and was invited to submit nominations to the Director of Business Management or BASC Office Manager by 4th April, 2008. Being BASC's centenary, the importance of high quality nominees was stressed.

B.2 To approve the Financial Statements for Year Ending 31st December, 2007.

The Financial Statements for the Year Ending 31st December, 2007, were presented to Council, and the following amendments noted:-

P.2. Donations – should read “...in memory of Roy Jordan...”

P.12. Staff Costs – “Operations” had been expanded to include Communications and Public Affairs.

P.15. Note 8, the third figure down in the right hand, Total column should read (144,409), not (144,049).

P.17. Note 14, the surplus on revaluation of freehold properties should read 428,922 (not 428,921) so the balance carried forward becomes 1,244,329, not 1,244,328.

THE BRITISH ASSOCIATION FOR SHOOTING & CONSERVATION

CONFIRMED MINUTES OF THE COUNCIL MEETING HELD AT MARFORD MILL, ROSSETT, WREXHAM, ON THURSDAY 13TH MARCH, 2008

Subject to the above amendments Council agreed to formally adopt the Financial Statements for Year Ending 31st December, 2007.

B.3 To receive a presentation on consultations and the clearing house mechanism; process, progress and current issues. (Connor O’Gorman in attendance)

Council received a paper regarding consultations and the clearing house mechanism; process, progress and current issues. Council noted that the system provides an excellent monitoring tool and extended their thanks to Connor for his work on this.

C1. To take the Minutes of Advisory Committees.

C1.1 To approve the Minutes of the Scottish Committee 19th February, 2008.

There were two recommendations to Council.

1. That the Events & Training Officer (Scotland) should be allowed to formulate and deliver training for the welfare of animals during transport qualification, coupled with independent assessment as soon as possible.

Council noted that the issue has been resolved.

2. That the creation of a twice yearly newsletter for Scottish Gamekeepers and wildlife Managers be supported.

Council noted that plans are in place to re-launch The Custodian which will include Scottish representation on the editorial committee.

There were two points for noting:-

1. That Council notes the case for local delivery of food hygiene training by BASC Scotland’s Events and Training Officer.
2. That Council notes the formation of a Joint Council of Scottish Wildfowling Clubs.

The Minutes of the Scottish Committee were accepted.

C2. To take the Chairman’s report

The Chairman presented his report to Council.

The Chairman’s Report was accepted as presented.

THE BRITISH ASSOCIATION FOR SHOOTING & CONSERVATION

CONFIRMED MINUTES OF THE COUNCIL MEETING HELD AT MARFORD MILL, ROSSETT, WREXHAM, ON THURSDAY 13TH MARCH, 2008

C.3 To take the Chief Executive's Report

The Chief Executive's report was presented to Council in his absence.

The Chief Executive's Report was accepted as presented.

C.4 To take the Director of Communications' Report

The Director of Communications presented his report to Council. It was noted that an 8-page supplement to celebrate the BASC centenary is to be included in an edition of Shooting Times in May or June.

The Director of Communications' Report was accepted as presented.

C.5 To take the Director of Business Management's report

The Director of Business Management presented her report to Council.

The Director of Business Management's Report was accepted as presented.

C.6 To take the Director of Operations' Report

The Director of Operations provided an oral update to Council.

Thanks were extended to Council members who had helped at Crufts. Interviews had taken place for the positions of Regional Officer for the East of England and for the South West; the successful applicants were expected to take up their posts in April 2008.

A positive meeting has taken place with the National Trust who are seeking BASC's views on a variety of policies regarding shooting on National Trust land.

Council members were invited to sign a birthday card for a member who is soon to celebrate his 100th birthday. Attempts will also be made to obtain the signature of the BASC Patron.

The Director of Operations' Report was accepted as presented.

D1. To take Any Other Business by leave of the Chairman

THE BRITISH ASSOCIATION FOR SHOOTING & CONSERVATION

**CONFIRMED MINUTES OF THE COUNCIL MEETING
HELD AT MARFORD MILL, ROSSETT, WREXHAM,
ON THURSDAY 13TH MARCH, 2008**

It was noted that Crufts had been a very successful event, with record entries and the BASC displays were excellent.

The Wildfowling Conference had been a success and will be held at the same venue next year.

Andrew Macfarlane tendered his apologies for the April Council meeting.

It was noted that Tony Laws, who had been nominated for the Northern Regional seat had withdrawn his nomination due to a change in his duties within Natural England. He is now the Account Manager for BASC and therefore a conflict of interest has arisen.

Council noted the withdrawal with regret but wished to place on record their best wishes to him in his new position.

D.2. Date of Next Meeting

It was confirmed that the next meeting of Council will be on 17th April, 2008 at 9.30 am.

This will be preceded by a meeting of elected Council members only at 9.00 am.

Signed.....Date.....
Chairman