

THE BRITISH ASSOCIATION FOR SHOOTING AND CONSERVATION

CONFIRMED MINUTES OF THE COUNCIL MEETING HELD AT MARFORD MILL, ROSSETT, WREXHAM, ON THURSDAY 22nd JANUARY, 2009

Present:

Robert Irvine Chairman
Michael Alldis
Jan Andrews
Simon Breasley
Walter Cole
Paul Culley
John Dryden
Lee Freeston
Andrew Macfarlane
Peter Pursglove
Mike Robinson
Michael Sherman
John Thornley
Ray Walters
Tom Wylie

Ex-Officio Members	John Swift Philippa Bursey Glynn Cook Christopher Graffius Simon Hamlyn Colin Shedden	Chief Executive Officer Director of Business Management Director, Wales Director of Communications Director of Operations Director, Scotland
In attendance	Dave Harper	Head of Press Relations - Agenda Item B.4
Minute Secretary	Amanda Forshaw	

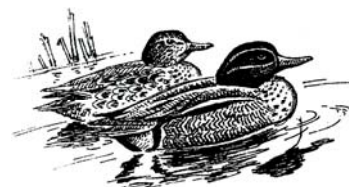
A.1. Apologies for Absence

Apologies for absence had been received from Robert Crofts and Roger Pollen.

A.2 To confirm Confidential agenda items.

It was noted that although the paper circulated for Agenda Item C.5 – the Chief Executive's Report - was not confidential, elements of Council's discussion on this report may need to be regarded as confidential.

Agenda Items C1, C2 and C7 should also be regarded as confidential.



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A.3. Declaration of Interests

Lee Freeston, Simon Hamlyn, and John Swift each declared an interest in the matter of BASC's donation to the WHT (for discussion under Agenda Item C.7)

A.4. To confirm the Minutes of the Council Meeting held on 27th November, 2008.

The minutes of the meeting having been circulated were approved as a true and accurate record of the proceedings.

A.5. To take matters arising from the meeting held on 15th October, 2008

There were no matters arising.

A.6 To take the tabled action points from earlier Council Meetings.

A.6.1. Structure, Role and Function of Principal Officers, Council and Committees

For discussion on the main agenda.

A.6.2. WHT Progress and Development Plan

WHT Trustees to provide Council with a progress report and Business Plan for the forthcoming 3 - 5 year period in October 2009.

A.6.3 Objects

The Chief Executive to present a review of the Objects of the Association for consideration at the April 2009 Council meeting.

A.6.4 Structure, Role and Function of Principal Officers, Council and Committees - Policy & Practice

Consideration of Chairmanship for 2009/2010 at April 2009 Meeting of Council, for confirmation at the post-AGM Council.

A.6.5. Structure, Role and Function of Principal Officers, Council and Committees - Policy & Practice

A paper to be presented to the September 2009 Meeting of Council regarding the possibility of BASC employing a Chairman on a three year term.



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B.1. To receive a detailed paper on the Organisational Structure section of BASC's Structure, Role and Function of Principal Officers, Council and Committees.

Council had been presented with a paper outlining the recommendations of the Governance Working Group on the Policy and Practice of Council. The recommendations were considered as follows:-

Recommendation 1(a): Council Structure, Size and Constituency.

1a(1) That Council elect annually, from within it's elected members, at each AGM, by show of hands, four people to form a Cabinet. The Cabinet will consist of these four elected members, the Chairman (delegate Vice-Chairman) and the Chief Executive (delegate as appropriate).

Council rejected this recommendation.

Recommendation 1(b): Reduction in the Number of Full Council Meetings.

Recommendation withdrawn as inapplicable following rejection of recommendation 1(a)

Recommendation 1(c) - Full Council Meetings are held at the weekend

Council rejected this recommendation.

Recommendation 1(d) - A reduction in elected Council to ten.

Council rejected this recommendation.

Recommendation 1(e) - Feasibility Study One - A regionally elected Council model - will it work for BASC?

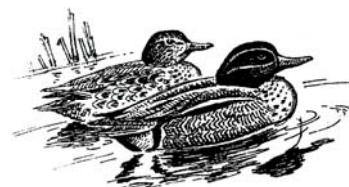
Council rejected this recommendation.

Recommendation 1(f) - Feasibility Study Two - Regional Committees - making them work.

Council accepted this recommendation.

Recommendation 2 - Paperwork.

It was agreed that, except in extreme circumstances, Council already receives adequate supporting documentation at least ten days prior to each Council meeting. The recommendation was therefore withdrawn.



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Recommendation 3 – Clause 5(a) of the Constitution

The 2009 Annual General Meeting should be asked to approve an amendment to Clause 5(a) of the Constitution. In that clause, the words “the affairs of the Association shall be managed by a Council...” shall be replaced by the words “The strategic direction and policies of this Association shall be determined by a Council...”.

Council rejected this recommendation.

B.2. To consider the auditors for recommendation at AGM

Council agreed to recommend to the 2009 AGM that Baker Tilly continue as Auditors for the Association.

B.3 Matters Arising out of the Forward Plan

It was noted that the Forward Plan was published on the Intranet in December and feedback is being received. The question has been raised whether it is helpful for the Association to be described as a ‘national’ representative body for all sporting shooting and accordingly a new paragraph on the geographical scope of the organisation will be added.

A number of special topic areas had been identified by the Forward Plan for debate in Council and these are being programmed for future agendas.

The management team had identified a list of possible future departmental presentations to Council and the most appropriate would be selected by the Chairman and Chief Executive when setting future agendas.

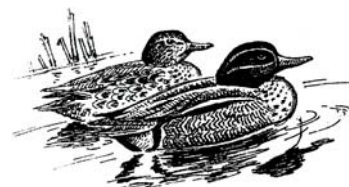
The first special session of the Council to review the Forward Plan will take place in February 2010.

Progress was being made with the setting of Key Function Indicators against which progress reports will be made to Council in May and November bi-annually. These KFIs aim to provide measures against the Association’s key strategic objectives.

The connection between the Forward Plan and strategic and operational performance monitoring was stressed.

B.4. Presentation by Dave Harper, Head of Press Relations

Council received an oral presentation by Dave Harper on his career prior to joining BASC and his plans and aspirations for the media relations function.



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C.1. To approve the Minutes of the Executive & Finance Committee Meeting held on 16th October, 2008.

It was noted that Peter Pursglove had attended the meeting as an observer and this was not reflected in the Minutes.

Subject to the above amendment the Minutes were approved as a true and accurate record of the proceedings.

C.2. To approve the Minutes of the Executive & Finance Committee Meeting held on 27th November, 2008.

The Minutes were approved as a true and accurate record of the proceedings.

C.3. To receive the Minutes of Advisory Committees

C.3.1. To note the Minutes of the Welsh Committee Meeting held on 26th October, 2008.

The recommendation of the Welsh Committee meeting regarding student membership was withdrawn pending further consideration by the Committee.

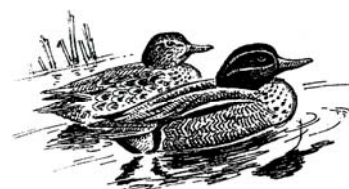
The Minutes of the Welsh Committee were noted.

C.3.2. To note the Minutes of the Scottish Committee Meeting held on 10th December, 2008.

In the context of a point that the Committee wished to have noted regarding the nature of its relationship with BASC centrally, the Chief Executive reminded the meeting of the true relationship between Council and its Country and Advisory committees, namely that Council sets the powers and remit for its committees. He also pointed out that deciding future policy for BASC as a UK representative body for shooting 'devolution' in the home countries has already been given priority by the Forward Plan for discussion in Council. The views of the Scottish Committee will be an important contribution to that debate but so too will be the views of the other home countries and regions. All financial projections must in future be discussed with the Director of Business Management and 'back of the fag packet' financial speculation on e.g. subscription levels should not be included in committee minutes.

There were no recommendations to Council.

The Minutes of the Scottish Committee were noted.



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C.3.3. To note the Minutes of the Shooting Standards Advisory Committee Meeting held on 14th November, 2008.

The committee recommended the production of a Respect for Quarry “electronic resource”, i.e. a web based film in bite-sized segments of 3-4 minutes each; also available for sale or by voucher as a DVD if requested.

The recommendation of the Shooting Standards Committee was noted and Council was advised that a review of BASC’s Respect for Quarry strategy is due to commence under the aegis of the Forward Plan.

C.4 To take the Chairman’s Activities Report

The Chairman’s activity report had been circulated to Council and was accepted as presented.

C5. To take the Chief Executive’s Report

The Chief Executive’s report had been circulated to Council and was accepted as presented. The Chief Executive drew the Council’s attention to the items covering futures of the Shoot Assurance Scheme and of lead in ammunition.

The future of the Shoot Assurance Scheme is to be resolved at a meeting of Game Shoot Assurance Ltd on 26 May.

C.6. To take the Director of Communications’ Report

The Director of Communications’ report had been circulated to Council and was accepted as presented. It was noted that a new section on media coverage received by shooting over the period 1st to 12th January had been included. Future reports will provide such data drawn up on a monthly basis.

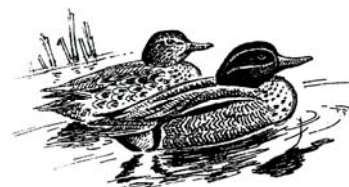
C.7. To take the Director of Business Management’s Report

The Director of Business Management’s report had been circulated to Council and was accepted as presented. It was noted that further year-end adjustments would reduce the reported surplus.

Council considered the matter of BASC’s donation to the WHT.

Council agreed that provision be made for a donation to the WHT in the sum of £13,000.

C.8. To take the Director of Operations’ Report



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The Director of Operations' report had been circulated to Council and was accepted as presented. It was noted that Calor Gas had confirmed their sponsorship for the Gamekeepers' Fair in 2009. Thanks were also extended to Mike Robinson for his efforts in raising funds towards the costs of the new Communications Centre.

D.1 To take Any Other Business by leave of the Chairman

1. It was agreed that any current issues should appear under "What's New" on the home page of the BASC website.
2. Chairman's Honorarium - the Director of Business Management would confirm the year on year movement in the budgetary provision.

D.2. Date of Next Meeting

It was confirmed that the next meeting of Council will be on Thursday 19th February, 2009, at 9.30 am.

This will be preceded by a meeting of elected Council members only at 9.00 am.

Signed.....Date.....
Chairman

