

THE BRITISH ASSOCIATION FOR SHOOTING and CONSERVATION

CONFIRMED MINUTES OF THE COUNCIL MEETING HELD AT MARFORD MILL, ROSSETT, WREXHAM ON THURSDAY 29TH JULY 2010

Present:

Robert Irvine Chairman
Alan Balfour
Simon Breasley
Helen Cormack
John Dryden
David De Gernier
Neil Griffiths
Martyn Howat
Sir Roger Jones
Michael Sherman
John Thornley
Alisdair Troup
Ray Walters
Claire Zambuni

Ex-Officio Members	Philippa Bursey Glynn Cooke Christopher Graffius Simon Hamlyn Colin Shedden John Swift	Director of Business Management Director, Wales Director of Communications Director of Operations Director, Scotland Chief Executive Officer
---------------------------	---	---

In attendance	Tim Russell Peter Marshall Mike Eveleigh Bill Harriman	Agenda Item B.7 Agenda Item B.7 Agenda Item B.8 Agenda Item B.8
----------------------	---	--

Minute Secretary Amanda Forshaw

Council extended a warm welcome to the five newly elected members in attendance.

A.1. Apologies for Absence

Apologies for absence had been received from Robert Crofts, Paul Culley, Lee Freeston, Peter Glenser, Mike Robinson and Mike Smith

A.2 To confirm Confidential agenda items.

It was decided that Agenda Items A.5.2., C.5 and C.6 should be regarded as confidential.



THE BRITISH ASSOCIATION FOR SHOOTING and CONSERVATION

CONFIRMED MINUTES OF THE COUNCIL MEETING HELD AT MARFORD MILL, ROSSETT, WREXHAM ON THURSDAY 29TH JULY 2010

A.3. Declaration of Interests

The Chairman declared an interest in respect of Agenda Item B.9

A.4. To confirm the Minutes of the following meetings.

A.4.1. Council meeting held on 20th May 2010

All pages – details of the nature of the meeting to be included in header.

Subject to the above amendment, the minutes of the meeting, having been circulated, were approved as a true and accurate record of proceedings.

A.4.2. Council meeting held on 12th June 2010

The minutes of the meeting, having been circulated, were approved as a true and accurate record of proceedings.

A.5. To take matters arising from earlier Council meetings.

There were no matters arising.

A.5.1. VAT tribunal judgement

Council noted that the VAT tribunal judgement had been in BASC's favour. However, there remained a possibility that HMRC will seek leave to appeal.

A.5.2. Duke of Edinburgh building official opening

Council was given an outline of the arrangements proposed for the official opening of the Duke of Edinburgh building.

A.6 To take the tabled action points outstanding from earlier Council Meetings.

A.6.1. Objects

The Association had been successful in its appeal to the VAT Tribunal. A review of the structure and objects of the organisation will be presented to Council in the autumn.



THE BRITISH ASSOCIATION FOR SHOOTING and CONSERVATION

CONFIRMED MINUTES OF THE COUNCIL MEETING HELD AT MARFORD MILL, ROSSETT, WREXHAM ON THURSDAY 29TH JULY 2010

A.6.2 Use of teleconferencing and video conferencing to reduce costs and enhance communications.

A review of the available options and their applicability will be conducted and presented to Council in September or October 2010.

A.6.3. Phased Direct Debits

A report on a preferred phased payment option will be presented in November 2010 with the 2011 budget.

A.6.4. Gamekeeping student members

A review of the effectiveness of the membership category for student gamekeepers will be presented to the November 2010 Meeting of Council.

A.6.5. WHT Progress Report and Development Plan

WHT Trustees to provide a progress report and Business Plan for the forthcoming 3 – 5 year period to the October 2010 Meeting of Council.

A.6.6. Review of Council Committees

A review on the functioning of Council's Committees to be presented to the September 2010 Meeting of Council.

A.6.7. Succession planning for key positions

A paper will be presented to the September meeting of Council outlining proposals for the establishment of a sub-group to manage the selection of a new Chief Executive.

B.1. To appoint the membership of the Executive & Finance Committee

The list of proposed members, all of whom were willing to sit, had been circulated. Subject to the inclusion of the Director of Business Management as an ex officio member, membership of the committee was approved as listed.

B.2. To appoint the membership of the Disciplinary Appeals Committee

The list of proposed members, all of whom were willing to sit, had been circulated. The membership of the committee was approved as listed.



THE BRITISH ASSOCIATION FOR SHOOTING and CONSERVATION

CONFIRMED MINUTES OF THE COUNCIL MEETING HELD AT MARFORD MILL, ROSSETT, WREXHAM ON THURSDAY 29TH JULY 2010

B.3. B.3.1. To decide the programme for Council meetings in 2011

The suggested Council meeting programme for 2011, having been previously circulated, was accepted as presented.

B.3.2. To decide the date and venue of the AGM in 2011

It was agreed that the Annual General Meeting in 2011 will be held at Chester Racecourse on Saturday 11th June.

B4. To receive the annual report on Key Function Indicators

The Chief Executive presented a report on Key Function Indicators which provided Council with an indication of the state of sporting shooting in Britain and the fitness for purpose of the Association.

B.5 To receive a progress report on risk management

The Chief Executive made a presentation on the progress that had been made in drawing up a risk management register for the Association. Responsibility for monitoring the high level risks and their management was vested in the Executive and Finance Committee but other members of Council who were interested in contributing were asked to contact the Chief Executive

B.6 To decide core budget parameters and anticipated subscription rates for 2011

The Director of Business Management gave a presentation to explain the Association's budgetary cycle and reserves policy. Given the extent to which the scale of BASC's activities had changed since the policy was agreed as well as the uncertain economic climate, the need to review the suitability of the established reserves policy was highlighted.

Council considered a request for authority to create a new post of camera operator/technician to allow the Association to take advantage of its investment in the Communications Centre; personnel changes having caused the bid to be omitted from the 2010 budget round.

It was agreed that Council would consider a formal written proposal at their next meeting but in the meantime the management team could proceed with the preparatory work.



THE BRITISH ASSOCIATION FOR SHOOTING and CONSERVATION

CONFIRMED MINUTES OF THE COUNCIL MEETING HELD AT MARFORD MILL, ROSSETT, WREXHAM ON THURSDAY 29TH JULY 2010

B.7 To receive the following Codes of Practice

B.7.1. Wildfowling Code of Practice

A copy of the draft Wildfowling Code of Practice had been circulated.

B.7.2. Flight Ponds Code of Practice

A copy of the draft Flight Ponds Code of Practice had been circulated.

In the absence of any document to explain Council's responsibilities in relation to the draft codes, Council felt unable to progress the matter; the management was asked to address this and secure formal approval of the draft codes either by electronic means or by bringing the matter to the Council meeting in September 2010.

B.8 To receive a presentation 'Trends in Firearms and Shotgun Certificates – do they affect us?' and to consider prospects for the review of firearms legislation

Council received an oral presentation by Mike Eveleigh and Bill Harriman on trends in firearms and shotgun certificates in England and Wales and noted that the number of shotgun certificates being issued had generally been declining while the issue of firearms certificates has been slowly increasing since 2002. The effect was noted as being an overall decline in the number of certificates. The recently reported increase in the number of shotgun certificates was questioned.

Council conjectured as to the likely reasons for these trends and expressed its appreciation and support for the work of the firearms team.

C.1. To receive the Minutes of Advisory Committees

C.1.1. To note the Minutes of the Scottish Committee meeting held on 27th May 2010

The Minutes of the Scottish Committee meeting were noted.

C.1.2. To note the Minutes of the Northern Ireland Committee meeting held on 24th May 2010

The Minutes of the Northern Ireland Committee were noted.



THE BRITISH ASSOCIATION FOR SHOOTING and CONSERVATION

CONFIRMED MINUTES OF THE COUNCIL MEETING HELD AT MARFORD MILL, ROSSETT, WREXHAM ON THURSDAY 29TH JULY 2010

- C.2. To approve the minutes of the Annual General Meeting on 12th June, 2010 for signature by the President.

The Minutes of the Annual General Meeting held on 12th June 2010 were approved for signature by the President.

- C3. To receive the Chairman's Activities Report

The Chairman's activity report had been circulated to Council and was accepted as presented.

- C.4. To receive the Chief Executive's Report

The Chief Executive's report had been circulated to Council and was accepted as presented.

- C5. To receive the Director of Communications' Report

The Director of Communications' report had been circulated to Council and was accepted as presented.

- C6. To approve the Director of Business Management's Full Report

The Director of Business Management's report had been circulated to Council and was accepted as presented.

- C.7. To take the Director of Operations' Report

The Director of Operations' report had been circulated to Council and was accepted as presented. Thanks were expressed to Steve Bloomfield and his team and those Council Members who assisted at the recent CLA Game Fair.

- D.1 To take Any Other Business by leave of the Chairman

- D.1.1 Council considered proposed presentations by Heads of Departments at forthcoming Council meetings. It was agreed that, if possible, the agendas for the September and October meetings should include Matt Ellis from the Research team on the European Food Safety Authority opinion on lead, the Head of Press, Simon Clarke, on media relations and the use of the Duke of Edinburgh building and Bill Harriman on his work on ricochets.

- D.1.2 Council members received a copy of a letter from retiring Council member, Peter Pursglove, expressing his appreciation of his time on Council and sending best wishes to Council members and the Association for the future.



THE BRITISH ASSOCIATION FOR SHOOTING and CONSERVATION

**CONFIRMED MINUTES OF THE COUNCIL MEETING
HELD AT MARFORD MILL, ROSSETT, WREXHAM
ON THURSDAY 29TH JULY 2010**

D.1.3 Council members received a copy of an email from Tommy Mayne, Northern Ireland country officer, expressing his appreciation for the support he had received from head office colleagues and members of Council in dealing with recent legislative issues in Northern Ireland.

D.2. Date of Next Meeting

It was confirmed that the next meeting of Council will be held at 09.30 hrs on Thursday 23rd September 2010 at Marford Mill; this will be preceded by a meeting of elected members only at 09.00hrs.

Signed.....Date.....
Chairman

