

THE BRITISH ASSOCIATION FOR SHOOTING AND CONSERVATION

CONFIRMED MINUTES OF THE COUNCIL MEETING HELD AT MARFORD MILL, ROSSETT, WREXHAM, ON THURSDAY 26 JANUARY 2012

Present: Robert Irvine, Chairman
Mike Sherman, Vice Chairman
Alan Balfour
Helen Cormack
Paul Culley
Lee Freeston
Martyn Howat
Mike Smith
John Thornley OBE
Claire Zambuni

Ex-Officio Members:	John Swift Philippa Bursey Christopher Graffius Tommy Mayne Colin Shedden Meurig Rees	Chief Executive Director of Business Management Director of Communications Director, Northern Ireland Director, Scotland Director, Wales
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In attendance	Annette Cole Tim Russell	Item B4 Item B4
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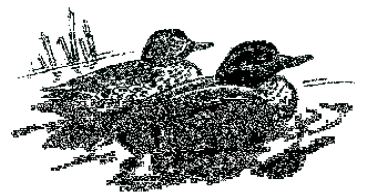
Minute Secretary Diane McKenzie-Hodkinson

A.1. Apologies for Absence

Apologies were received from John Dryden, David de Gernier, Peter Glenser, Neil Griffiths, Sir Roger Jones, Alisdair Troup and Ray Walters.

A.2. To confirm Confidential agenda items

It was agreed that Items B2 – Report on BASC Business Risk Management Register, C5 – Director of Business Management’s Report and C3.2 – Update on Buzzard Control Stakeholder Group be treated as confidential.



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A.3 Declarations of Interests

Declarations of interest were received from John Swift and Lee Freeston under Agenda Item B3.

Declarations of interest were received from Paul Culley, Martyn Howat and Michael Sherman under Agenda Item C3.1.

A.4 To confirm the minutes of the Council meeting held on 24 November 2011 *(incorporating amendments agreed by the Chairman)*

A suggestion that more detail be included within the minutes to assist with their future reading would be taken into consideration for the future.

The minutes were confirmed as a true and accurate record of the meeting.

A.5 To take Matters Arising from the meeting held on 24 November 2011

A.5.1 To consider the best use of legacy monies

The best use for the legacy monies together with ways to encourage more legacies was discussed. It was recognised that having a capital investment or special project to which legacy monies can be attached and then publicised might attract other legacies.

It was agreed that Christopher Graffius would work with Lee Freeston and Martyn Howat to develop a list of 'Project Ideas' to bring to Council in July 2012.

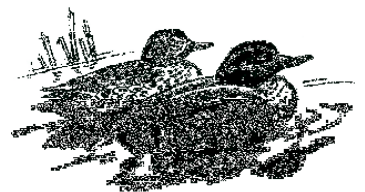
It was agreed that the £137,000 of legacy donations received in 2011 will remain in reserves until an appropriate project proposal(s) have been decided.

Council noted Nick Glazebrook's plans for 2012. The web facility is being developed and the current legacy leaflet is being updated and re-designed.

A.6 To take the Action Points outstanding from earlier Council meetings

A.6.1 Objects

This topic was to be discussed at the E & F committee meeting, a report will be provided to the February Council meeting.



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A.6.2 Use of teleconferencing and video conferencing to reduce costs and enhance communications

The Director of Business Management reported that some progress is now being made; due to the variable quality of rural telecommunications this is not an easy task but various options are being considered.

A.6.3 Key Function Indicators

A report will be provided in July 2012.

A.6.4 WHT Progress Report and Development Plan

A report will be presented in October 2012.

A.6.5 Land Purchase by BASC

It was agreed this Action Point be 'put to the side' but not archived.

A.6.6 Canada Geese

An update on Canada Geese will be provided in 2012 once the Bird Atlas is produced.

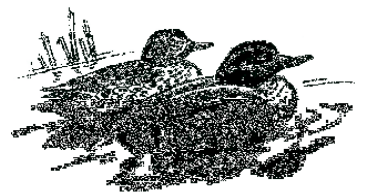
A.6.7 Sport and Recreation Alliance's Voluntary Code of Good Governance for the Sport and Recreation Sector

BASC has now signed up to the Voluntary Code of Good Governance for the Sport and Recreation Sector, and is therefore able to use their logo.

Members of the Executive and Finance Committee will meet in February and bring a paper to the March Council meeting.

A.6.8 Advisory Committees' Annual Reports

An annual report from each Advisory Committee will be provided to the May Council meeting.



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A.6.9 Legacy money

A report will be provided to the July Council meeting.

B.1 Recommendation for the appointment at the AGM of the Auditor for the ensuing year, pursuant to Rule 10

It was agreed that the Director of Business Management would take forward a review of possible auditors as Baker Tilly had held the position for a number of years. The intention is to be in the position to recommend the most appropriate firm of Auditors for appointment at the 2012 AGM.

B.2 To receive a report on the BASC Business Risk Management Register

The Chief Executive had circulated the Risk Management Register. Council noted the key risks.

Council requested the inclusion of a 'traffic light' system to indicate the direction in which identified risks and their managed impacts were moving.

The Register was agreed to be a 'living' document which will be referred to the senior management team for monitoring, updating and implementation.

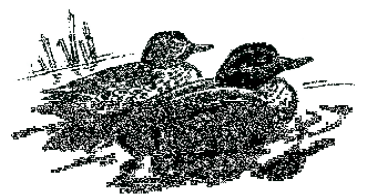
The Chief Executive asked Council to receive the Register as a fair and reasonable logging of risk events and mitigation measures in place that could impact on the BASC business. The Register would be made available to the Auditors.

It was agreed that the Register will be kept updated, monitored by the Executive and Finance Committee and discussed at its November meeting prior to it again being referred to Council in January 2013.

B.3 To consider the making of a donation to the Wildlife Habitat Charitable Trust

Council agreed to donate £30,000 to the Wildlife Habitat Charitable Trust in accordance with the statement of intent laid before the 2001 AGM.

Note: Having declared an interest as a trustee, Lee Freeston did not participate in the discussions relating to item B3



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B.4. To receive a presentation from Annette Cole, Senior Country Sports Manager entitled 'Country Sports South West Project'

Annette Cole gave a presentation on the success and progress of the South West Tourism Project - a £1.6M rural development programme project for England funded through Defra and the European Commission.

Annette, together with the Conservation team is meeting and providing advice on the possibility of similar initiatives being established in Cumbria, Wales, Yorkshire and East Anglia.

C.1 To receive the minutes of Council's Committees

C1.1 To approve the minutes of the Executive & Finance Committee meeting held 20 October 2011

The Minutes of the Executive and Finance Committee of 20 October 2011 were approved.

C1.2 To note the Minutes of the Executive & Finance Committee meeting held 24 November 2011

The Minutes of the Executive and Finance Committee of 24 November 2011 were noted.

C.2 To receive the Chairman's Activities Report

The Chairman's Activities Report was accepted as presented.

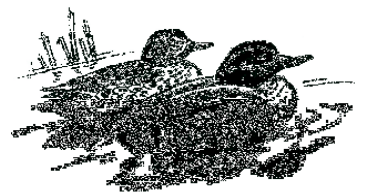
C.3 To receive the Chief Executive's Report

3.1 Update on the Dyfi

The Chief Executive updated on progress to date on the securing of a wildfowling lease up to 2047 for clubs on the Dyfi. The legal side has been financially supported by BASC

Note: Having declared interests in the matter, Paul Culley, Michael Sherman and Martyn Howat did not participate in discussions relating to agenda item C3.1

Council agreed to approve the incurring of these costs.



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3.2 Buzzard Control Stakeholder Group

The Chief Executive reported on his attendance at the Buzzards Control Stakeholder Group meeting on the 24th January.

3.3 Wildfowling on the Upper Humber

The Chief Executive reported that the situation is running constructively, with Paul Williamson as Chairman, and Mark Greenhough as Secretary of the Upper Humber Wildfowling Committee. BASC's PR team have met with the clubs and produced an article on wildfowling on the Humber.

The Chief Executive's Report was accepted as presented.

C.4 To receive the Director of Communication's Report

The Director of Communications highlighted his report on possible reforms to firearms legislation arising from the Peterlee and Whitehaven incidents; these present significant opportunities in respect of two of BASC's policy goals – the consolidation of firearms laws, and the creation of a national licensing authority. Council would be kept updated.

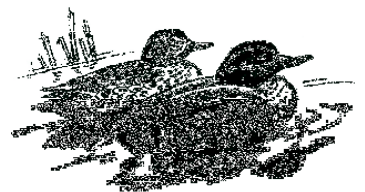
The Director of Communication's Report was accepted as presented.

C.5 To approve the Director of Business Management's Report

The lack of visibility of the reduced subscription rate for H M Forces was raised. It was suggested that the availability of this special rate should be included in a discount pamphlet circulated internally within the HM Forces.

It was noted that it was the intention that the new accounting system should go live on 2nd April and accordingly management accounts for March may not be available for the April Council meeting, but will be circulated to members as soon as they are completed.

The Director of Business Management's Report was accepted as presented.



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D.1 To take Any Other Business by Leave of the Chairman

Council was advised that Rossett Mill, directly opposite BASC Head Office, would be going up for auction at the end of February.

Council discussed the implications of the possible sale of the buildings and land. It was agreed that BASC had no interest in pursuing this matter.

D.2 Date of Next Meeting

It was confirmed that the next meeting of Council will take place on Thursday, 23 February 2012, commencing 9.00 a.m.

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Chairman

Date

