

THE BRITISH ASSOCIATION FOR SHOOTING AND CONSERVATION

CONFIRMED MINUTES OF THE COUNCIL MEETING HELD AT MARFORD MILL, ROSSETT, WREXHAM, ON THURSDAY 25 JULY 2013

Present:	Martyn Howat	Chairman
	Alan Balfour	
	Paul Culley	
	Lee Freeston	
	John Graham	
	Duncan Greaves	
	Neil Griffiths	
	Mike Hardy	
	Alan Jarrett	
	Sir Roger Jones	
	Mike Sherman	
	Mike Smith	
	Davy Stinson	
	John Thornley	
	Alisdair Troup	

Ex-Officio	Richard Ali	Chief Executive
Members:	Steve Bloomfield	Director, English Regions
	Philippa Bursey	Director of Business Management
	Christopher Graffius	Director of Communications
	Tommy Mayne	Director, Northern Ireland

Minute Secretary: Amanda Taylor

A.1. To receive apologies for absence and to note absentees

Apologies for absence had been received from David de Gernier, Peter Glenser, Meurig Rees and Colin Shedden. The Chairman welcomed new Council members John Graham, Duncan Greaves and Davy Stinson to the meeting.

A.2. To confirm confidential items

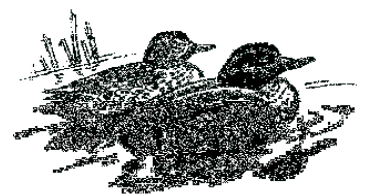
It was agreed that Items B2, B6, B7, B8, B11 and C6 be treated as confidential.

A.3 To identify suggested items of any other business

Three matters of any other business were suggested: hospitality at the CLA Game Fair, the Shooting Show, and ITM ammunition.

A.4 Declarations of Interest

There were no declarations of interest.



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A.5.1 Minutes of 23 May 2013 Council meeting

Lee Freeston pointed out that the timeline for secondments had not been minuted. Paul Culley expressed dissatisfaction with the way the mileage claim dispute had been minuted.

The minutes were approved.

A.5.2 Minutes of 8 June 2013 Council meeting

The minutes were approved.

A.6 Matters arising from earlier Council meetings.

No matters arising.

A.7 Action points outstanding from earlier Council meetings

A.7.1 Objects

The Chief Executive has completed a review of the Sport and Recreation Alliance's Voluntary Code of Good Governance and will evaluate any further actions by October 2013.

A.7.2 Council meeting attendance figures

This is being taken forward as part of Council's review of governance.

A.7.3 Key Function Indicators

See item B6.

A.7.4 WHT Progress report and development plan

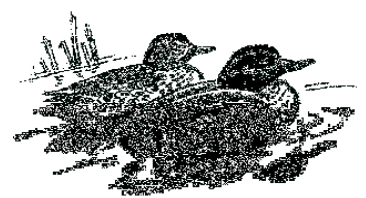
WHT trustees to provide Council with a brief progress report at the October 2013 meeting.

A.7.5 Advisory Committees' annual reports

Chairmen of the country and advisory committees will provide Council with an annual report on their activities, which, following approval, will be placed on the website.

A.7.6 Risk management register

To be monitored by E&F Committee, reported on at the November 2013 E&F Committee meeting and brought to the January 2014 Council meeting for an annual review.



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A.7.7 Land purchase

Chief Executive to present a paper to the September 2013 Council meeting.

A.7.8 Health and Safety

The Chief Executive will present an annual review of health and safety at the October 2013 Council meeting.

A.7.9 Secondment

The Chief Executive will present a draft policy to Council for review at the September 2013 Council meeting.

B.1 Health and Safety

There were two minor accidents and one near miss reported for the months of May and June. The importance of reporting near-miss incidents was emphasised.

B.2 IT Investment

(Confidential)

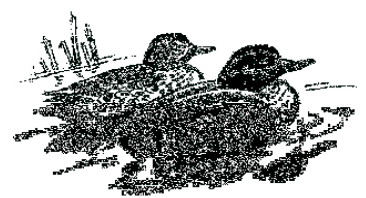
Council approved the Director of Business Management's proposal for a capital investment in virtualised servers and new system security necessitated by unexpected changes to the security product currently in use.

B.3 Executive and Finance Committee members

Council confirmed the Executive and Finance Committee Chairman's recommendations for membership of the Executive and Finance Committee for the year July 2013-July 2014 as follows: Lee Freeston (Chairman), John Graham, Neil Griffiths, Alan Jarrett, Mike Sherman, Mike Smith, John Thornley, and Alisdair Troup.

B.4 Disciplinary Appeals Committee members

Council approved the appointment of Graham Downing to the DAC in place of John Graham, who had resigned upon his election to Council.



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B.5 Chairmen of Country and Advisory Committees

B.5.1 Northern Ireland Committee

Davy Stinson was elected as Chairman of the Northern Ireland Committee.

B.5.2 Scottish Committee

Alan Balfour was re-elected as Chairman of the Scottish Committee.

B.5.3 Welsh Committee

Mike Sherman was re-elected as Chairman of the Welsh Committee.

B.5.4 Deer Stalking Committee

John Thornley was re-elected as Chairman of the Deer Stalking Committee.

B.5.5 Gameshooting and Gamekeeping Committee

Paul Culley was re-elected as Chairman of the Gameshooting and Gamekeeping Committee.

B.5.6 Wildfowling Liaison Committee

Lee Freeston was re-elected as Chairman of the Wildfowling Liaison Committee.

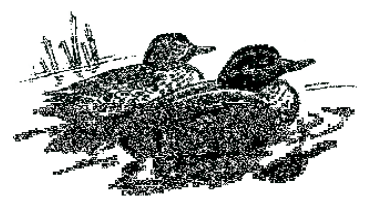
B.6 Strategy and key function indicators

Following a presentation by the Chief Executive, Council agreed the strategy and key performance indicators, which built on the Governance Workshop, business objectives and the senior management team's strategy workshop. The Chief Executive thanked senior management for their hard work. The Chairman of Council congratulated the Chief Executive on a helpful and encouraging paper.

B.7 Budget parameters

(Confidential)

Council discussed the Director of Business Management's paper.



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B.8 Governance

(Confidential)

The next steps on issues of governance, all of which would be subject to legal process, were discussed.

Item B.9 Staffing – Game and Gamekeeping team

Council approved the extension of the currently-vacant, part-time officer's post from two to three days a week, with the cost of this extension being covered by BASC funding for up to nine months after which it would be financed by the fee income from activities such as shoot development days.

Item B.10 Co-option (oral update)

Council approved the Chief Executive's proposal to consider a possible candidate for co-option who had experience in change management.

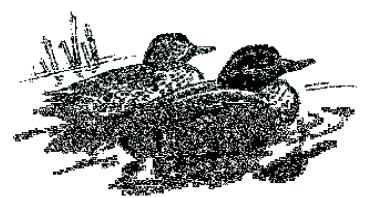
Item B.11 Firearms (oral update)

(Confidential)

The Chief Executive informed Council that, in the light of the ACPO proposal to increase the fee for shotgun and firearms licensing to £94, progressing to £109 in 2015, BASC had been in discussion with the Home Office and talks will be held with the Minister with a view to representing the interests of the Association's members

Item B.12.1 AGM 2014

Council approved the proposal that the 2014 AGM be held at Abbots Well Hotel, Chester, on Saturday 14 July 2014.



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Item B.12.2 Council meetings 2013-2014

Council approved the provisional list of Council meetings to November 2014 noting that the date of the CLA Game Fair meant that the July 2014 meeting would be held on Thursday 24th.

Item B.13 Chairman's honorarium

The Chairman and ex-officio members withdrew from the meeting. It was agreed that, subject to rounding, the Chairman's honorarium should be increased.

Item C.1.1 Executive and Finance Committee minutes 18 April 2013

The minutes were approved.

Item C1.2 Executive and Finance Committee minutes 22 May 2013

The minutes were noted.

Council thanked Mike Sherman for his good work as Chairman of E&F Committee for a long period.

Item C.1.3 Welsh Committee minutes 28 April 2013

The minutes were approved. Mike Sherman thanked everyone at BASC for their support in the Greenland white front consultation.

Item C.1.4 Gameshooting and Gamekeeping Committee minutes 17 April 2013

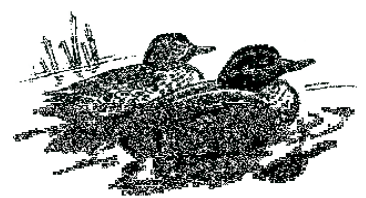
The minutes were approved.

Item C.1.5 Deer Stalking Committee minutes 17 April 2013

It was agreed to add the words "in Scotland" under item 2 on page 1 of 5 so as to read "Item 3.1 – Lead in Ammunition on the Public Forest Estates in Scotland..." The minutes were approved.

Item C.2 Minutes of the Annual General Meeting

The minutes were approved.



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Item C3 Chairman's report

The Chairman's report was accepted as presented. The Chairman congratulated BASC staff and volunteers on a very successful presence at the CLA Game Fair.

Item C.4 Chief Executive's report

The Chief Executive's report was accepted as presented. The Chief Executive welcomed the number of organisations participating in the new PACEC report, which it was hoped would be completed by May 2014 and be launched in the summer. Council approved the idea of holding a peripatetic Council meeting; the Birmingham Proof House was suggested and agreed as a venue.

Item C.5 Director of Communications' report

The report was accepted as presented. The Director of Communications urged those who had not yet signed the online petition on lead shot compliance to do so, and to encourage others so to do. He highlighted that the Chief Executive's recent television appearance in *Countryfile* had come across well. He also drew attention to the fact that marketing game shot with lead was becoming problematic in Europe.

Item C.6 Director of Business Management's report

(Confidential)

The report was accepted as presented.

Item C.7 To consider request for advice from Country and Advisory committees

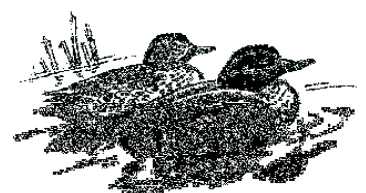
The Chairman advised Council that this would be a standard agenda item at all Council meetings and encouraged Council members to make use of the country and advisory committees' skill and experience in giving advice to Council.

Item D.1 Any other business by leave of the Chairman

John Thornley asked that hospitality at the CLA Game Fair be included on the agenda of the next Council meeting.

Neil Griffiths drew Council's attention to a Shooting Show YouTube video showing unsafe shooting practice. The Director of Communication to investigate.

The Chief Executive gave Council a hand-out on ITM ammunition pursuant to a question from Paul Culley and promised to look into the availability of heavy shot.



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Mike Sherman commended BASC staff for their handling of the MTZ and Greenland white front issues.

John Graham enquired about the Association's relationship with the Countryside Alliance.

Item D.2 Date of next meeting – 19 September 2013

The date of the next meeting was confirmed as 19 September 2013.

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Chairman

Date

