

THE BRITISH ASSOCIATION FOR SHOOTING AND CONSERVATION

UNCONFIRMED MINUTES OF THE COUNCIL MEETING HELD AT MARFORD MILL, ROSSETT, WREXHAM, ON THURSDAY 21 NOVEMBER 2013

Present:	Martyn Howat	Chairman
	Alan Balfour	
	Paul Culley	
	Lee Freeston	
	Peter Glenser	
	John Graham	
	Duncan Greaves	
	Alan Jarrett	
	Sir Roger Jones	
	Mike Sherman	
	Mike Smith	
	David Stinson	

Ex-Officio	Richard Ali	Chief Executive
Members:	Steve Bloomfield	Director, English Regions
	Philippa Bursey	Director of Business Management
	Stephen Curtis	Director, HR and Operations
	Christopher Graffius	Director of Communications
	Tommy Mayne	Director, Northern Ireland
	Meurig Rees	Director, Wales
	Colin Shedden	Director, Scotland

Minute Secretary: Amanda Taylor

A.1. To receive apologies for absence and to note absentees

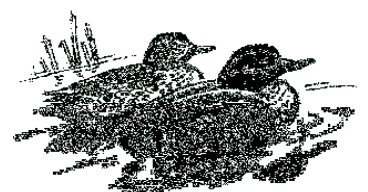
Apologies for absence had been received from Neil Griffiths, Mike Hardy, John Thornley and Alisdair Troup. The Chairman welcomed Stephen Curtis to the meeting.

A.2. To confirm confidential items

It was agreed that item B2, B5, B6, B7, and C6 be treated as confidential.

A.3 To identify suggested items of any other business

John Graham wished to raise two matters: Hull, City of Culture, and the Chatham House Rule. Richard Ali wished to raise the question of a request for a document containing a BASC research survey. Paul Culley wished to mention non-toxic ammunition.



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A.4 Declarations of Interest

Peter Glenser declared an interest in item B7.

A.5 Minutes of 17 October 2013 Council meeting

Alan Balfour pointed out that phrases such as "Council agreed to continue BASC support, applying the existing funding policy", were meaningless unless the policy is actually outlined in the minutes. Having been amended to include Mike Smith as an attendee, the minutes were approved.

A.6 Matters arising from earlier Council meetings

None.

A.7 Action points outstanding from earlier Council meetings

It was pointed out that action point 9 was for completion in January rather than November.

B.1 Monthly health and safety report

There had been no accident or near-miss reports in the month of October.

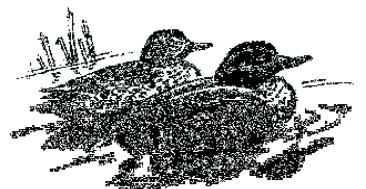
B.2 Legal structure – options for trading

(Confidential)

Council approved in principle the creation of a wholly-owned subsidiary company for the Association's commercial activities, e.g. non-member trading. This will come back to Council in January for final approval. Council also approved a budget to enable legal advice to be taken regarding any tax implications.

B.3 Audit of Council skills

The Chairman thanked Alan Jarrett and Alan Balfour for their work on the audit of Council skills. Having identified an ideal model for Council, they were asked to consider how to eliminate potential skills gaps on Council when members retire, including by encouraging candidates with particular skills to stand for election.



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B.4 Terms of engagement letter for new Council members

Following debate and some minor amendments to the wording, Council approved the terms of a letter to be sent to candidates for election to Council so they know what is expected of them in the performance of their duties.

B.5 Firearms update (oral) (Confidential)

Richard Ali gave an update on the firearms licensing review

B.6 Budget (Confidential)

Council agreed that in future a small group of E&F members would be more closely involved in preparing the budget with the Director of Business Management, discussion to take place prior to the May Council meeting.

Following a detailed presentation by the Chief Executive on various scenarios, Council decided to fund from reserves any deficit arising from the 2014 budget. As appropriate this will be given further consideration at the Council meeting in February, when the financial position of the Association will be clearer.

B.7 Legal expenses insurance (Confidential)

Council agreed to the desirability of the Association offering legal expenses insurance to its members.

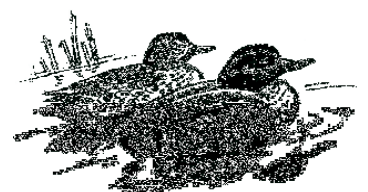
B.8 Young Farmers membership category

Council approved a new membership category to encourage young farmers to join the Association with a view to them later developing their own shoots or leasing shooting rights to others. The subscription will be 50% of the full rate, dependent on Young Farmers Club membership but not dependent on college attendance.

C.1 Update from John Swift

John Swift presented his report on lead ammunition and other matters. He said the work of the Lead Ammunition Group was taking much longer than anticipated. The minutes of the 8th meeting were now on the website. The Association should shortly be receiving details of risk assessments from its stakeholder group representative in order to report back to the next meeting, which will be on 19 December.

He also mentioned that FACE will shortly have a new Secretary General, Filippo Segato.



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John Swift was invited to update Council further at its meeting in February 2014.

C.2 Minutes of Committee meetings

C.2.1 To note the Wildfowling Liaison Committee meeting minutes 12 October 2013

The minutes of the meeting of 12 October 2013 were noted by Council.

C.2.2 To note the Scottish Committee meeting minutes 24 October 2013

The minutes of the meeting of 24 October 2013 were noted by Council.

C.3 Chairman's report

The Chairman's report was taken as read and there were no questions or comments.

C.4 Chief Executive's report

The Chief Executive's report was taken as read. He announced that there would be a Strategic Finance Workshop prior to the April Council meeting.

C.5 Director of Communications' report

The Director of Communications' report was taken as read.

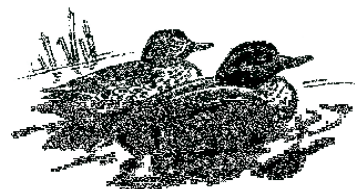
C.6 Director of Business Management's report (Confidential)

The Director of Business Management's report was taken as read.

Noting that a decision would be required before the end of the year, Richard Ali suggested that the Chairman and Vice Chairman of Council and the Chairman of E&F Committee review the documentation from Marsh regarding the underwriting of the Association's liability insurances. This was agreed.

C.7 Director of HR and Operations' report

The Director of HR and Operations, Stephen Curtis, presented a report to Council. He said that he had been made very welcome to the Association. He has instigated a regular weekly meeting of directors to keep abreast of ongoing issues and to help with change management.



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Together with Mike Eveleigh, he had visited the Police and Crime Commissioner of Dyfed Powys to discuss firearms licensing. As a consequence, the PCC has asked Mike to advise the Dyfed Powys Police Force on this issue. It is hoped that the Association's Firearms team will be able to similarly assist other police forces.

C.8 To consider requests for advice from Country and Advisory Committees

The Chairman asked Council if they had any requests for Country and Advisory Committees. There were none.

D.1 Any other business by leave of the Chairman

Paul Culley raised the issue of the lack of availability of non-lead ammunition, in particular tungsten derivatives. The Chief Executive undertook to look into this.

Council agreed that subject to appropriate caveats, the Association's 2010 paper on human consumption of game meat could be released.

Recognising the origins of the Association, the Director of Communications undertook to look into the possibility of it taking part in Hull's City of Culture celebrations in 2017.

Council agreed there was no need for the continued application of the Chatham House Rule in its meetings.

D.2 Date of next meeting – 23 January 2014

The date of the next meeting was confirmed as Thursday 23 January 2014.

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Chairman

Date

