CONFIDENTIAL
THE BRITISH ASSOCIATION FOR SHOOTING AND CONSERVATION

CONFIRMED MINUTES OF THE COUNCIL MEETING
HELD AT MARFORD MILL, ROSSETT, WREXHAM
ON THURSDAY, 28 JANUARY 2016

Present:	Alan Jarrett	Chairman
	Mike Sherman	Vice-Chairman
	Alan Balfour	
	John Dryden	
	Jono Garton	
	Peter Glenser	
	Duncan Greaves	
	Ian Grindy	
	Mike Hardy	
	Martyn Jones	
	Oliver McCullough	
	Professor Ann Mortimer	
	John Thornley OBE	
	Sally-Anne Cockerill	
	Sarah Turner	
Ex-Officio:	Richard Ali	Chief Executive
	Gary Ashton	Director, Wales
	Steve Bloomfield	Director, England
	Philippa Bursey	Director of Business Management
	Christopher Graffius	Director of Communications
	Colin Shedden	Director, Scotland
In Attendance:	Angela Davies	Director of Business Management designate
	Sandra Loton-Jones	Agenda item B.2
	Tim Russell	Agenda items B.3 and B.4
Minutes Secretary:	Kate McCann	Independent Minutes Secretary Sarah Olsen VPA

A.1 To receive apologies for absence and to note absentees

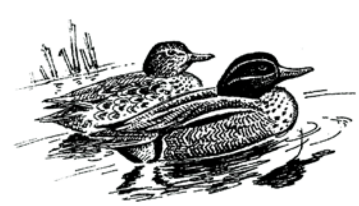
Apologies had been received from Stephen Curtis.

A.2 To confirm confidential items

The Chairman confirmed the confidential items on the agenda as items B.4, B.5, B.8 and C.5.

A.3 To identify suggested items of any other business

The Director of Business Management wished to raise an item relating to correspondence received from WHT.



A.4 Declarations of interest

The Chairman, Chief Executive and Director of Business Management declared an interest in the WHT item (agenda item D.1).

A.5 Minutes of the 19 November 2015 Council meeting

The minutes of the meeting, having been circulated, were approved as a true and accurate record of proceedings.

A.6 Matters arising from earlier Council meetings

There were no matters arising from the previous Council meeting.

A.7 Action points outstanding from earlier Council meeting

The action points, which had been circulated before the meeting, were noted.

The Chief Executive confirmed that the usual template would be sent to Council Champions for the bi-annual report.

B.1 Health and Safety report

The Director of Business Management referred to the report covering period 1 November to 31 December 2015.

Council was made aware of two near misses relating to the Arran Stalking Scheme and during the ladies day at Fauxdegla, there were no accidents and appropriate follow-up action has been taken.

B.2 Ethical trading policy

Sandra Loton-Jones was present for this agenda item.

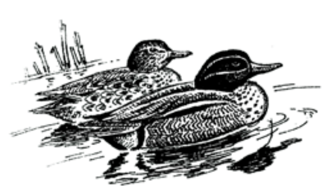
Sandra Loton-Jones asked Council to consider and approve the ethical trading policy.

The policy has been developed to create confidence for partners wishing to trade with BASC. Ethical trading is considered best business practice.

Council questioned if the Association's environmental policy was up to date, as it is referred to in the ethical trading policy presented. The Chief Executive confirmed that the policy would be reviewed and brought back to the Council in March.

Reference was made to the Scottish Business Pledge and if the Association should take forward this voluntary commitment as well. Council agreed that the Association should progress this.

The Council approved the BASC ethical trading policy.



B.3 Law Commission: wildlife review update

Tim Russell was present for this agenda item.

Tim Russell presented the paper and outlined the five questions which could be considered and discussed.

Tim Russell noted that the meeting with the sister organisation had not yet taken place. As there is 12 months to respond to the Law Commission's report and draft Bill, there will be time to respond.

The Council agreed that the questions should be presented to the advisory committees for discussion and consideration. The advice from the advisory committees should then be presented back to the Council in the future.

B.4 Wildfowling consents
(Confidential)

Tim Russell was present for this agenda item.

Tim Russell presented a paper on the legality of Natural England's approach to assessing wildfowling consents.

B.5 Firearms directive – update
(Confidential)

The Chief Executive presented an update to the Council on the on-going work in regards to the European Firearms Directive.

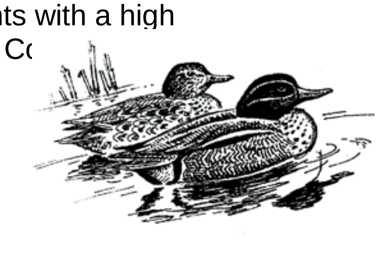
B.6 Game Fairs – options for attendance

The Director of England presented the Council with three options regarding the possible alternatives to the CLA Game Fair

Council questioned the budget required for all three events. The Director of England confirmed that the budget for the three events was less than the previous CLA budget. By having a good quality but smaller presence at each of the events (similar in size to a regional event) the costs would be kept low.

Council was reminded that if they approved the attendance at all three events an allocated budget from reserves would be required, as the expenditure was not included in the 2016 budget which was approved in November 2015.

Council approved the third option outlined in the paper: to attend all three events with a high quality but, by comparison with the CLA Game Fair, a more modest presence. Co
approved the allocation of £35,000 to fund the events from reserves.



B.7 Codes of Practice

Director of Communications presented three redrafted and redesigned codes of practice for comment and sign off;

B7.1 Flight Ponds;
B7.2 Wildfowling; and
B7.3 Goose Guides (Scotland).

Council agreed the sign off of all three documents subject to the following changes

- On the last page of each document "Membership of BASC currently provides insurance" should be changed to "Membership of BASC includes insurance"
- The colour of the widgeon breast on the front page of the "Wildfowling in the UK, A code of practice" is checked and corrected.

B.8 Risk Register
(Confidential)

The Chief Executive presented the draft risk register for approval. The risk register has been presented, scrutinised and updated by the Executive and Finance Committee.

Council approved the risk register.

B.9 Honours and Awards

The Director of Business Management presented a paper which reminded Council of the criteria for AGM honours and awards and to seek proposals.

Council were informed that a final list of nominees will have to be presented before Council for approval in March. The criteria for each award is included within the paper.

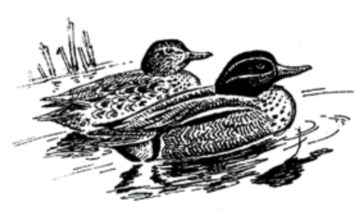
Council was asked to send all nominations in writing to Angela Davies, Director of Business Management (designate) or Brendan Curtin, Council Administrator by the 29th February 2016.

B.10 Welsh Committee Chairman

The Chief Executive briefed the council that following the resignation of the Welsh Committee Chairman there was now a vacancy. Council was also reminded that the Executive and Finance Committee Chair is still vacant.

Council discussed the current terms of reference for the committee and questioned if the terms of reference should be reviewed before a new chair was elected. It was confirmed that Conor O'Gorman was undertaking a review of advisory committees, which would include reviewing the committee's terms of reference. The findings from this review are due to be presented to Council in May 2016.

Council agreed to postpone the election of a Welsh Committee Chair and the Executive and Finance Chair until May 2016, after the review had been completed.



C1.1 Executive & Finance Committee meeting minutes 18 November 2015

Council noted and approved the minutes Executive & Finance Committee meeting held on 18 November 2015.

C1.2 Northern Ireland Committee minutes 13 October 2015

The minutes of the Northern Ireland Committee had been circulated to Council and was accepted as presented.

C.2 Chairman’s report

The Chairman’s report had been circulated to Council and was accepted as presented.

C.3 Chief Executive’s report

The Chief Executive’s report had been circulated to Council and was accepted as presented.

C.4 Director of Communication’s report

The Director of Communication’s report had been circulated to Council and was accepted as presented.

In presenting his report, the Director of Communications confirmed that:

- Simon Clarke has been signed off sick for a further two months
- Tom Clayton, Political Manager has resigned, a replacement will be appointed ASAP.
- The MEP lobbying website was currently being implemented and once IT compliant would be available for members to use

C.5 Director of Business Management’s report
(Confidential)

The Director of Business Management’s report had been circulated to Council.

The Director of Business Management reported that since writing the report the additional unbudgeted fee for renewing legal expenses insurance was now likely to be less than £10,000. To achieve this the Association will be changing underwriters from Abbey to DAS. The Director of Business Management expressed her thanks to Matt Perring for all his hard work in renegotiating this insurance and mitigating the majority of the additional costs.

Council asked if information could be provided on the number of air gun members which convert to other memberships. The Chief Executive confirmed it was not sometime previously reported but could be investigated to see if the information was available.

Council agreed the BASC would continue to provide full support to BASC Direct Ltd.

C.6 Director of HR & Operations' report

The Director of HR & Operations' report had been circulated to Council and was accepted as presented.

The Chief Executive noted that Conor O'Gorman, Policy Development Manager is now reporting directly to the Chief Executive in order to increase his exposure to policy matters.

Council thanked Conor O'Gorman and Tim Russell for the continual support and policy work.

Council asked what support was being provided to Duncan Thomas, as acting Regional Director (Northern England). Council was assured that the Director of England and staff at head office are fully supporting Duncan Thomas in his acting role.

C.7 To consider requests for advice from Country and Advisory Committees

Council had previously approved, under item B3; Draft Wildlife Bill for England and Wales to seek the advice of the advisory committees.

D.1 Any other business by leave of the Chairman

Correspondence from WHT

Tim Russell, on behalf of WHT trustees has written to BASC Council regarding the loan BASC is providing to WHT.

WHT trustees have asked if BASC Council will consider reducing the interest rate, in the loan terms from 3% to 2%

Council approved reducing the interest rate from 3% to 2.5%.

D.2 Date of next meeting

The next Council meeting will take place at Marford Mill on Thursday 17 March 2016 commencing at 08.30hrs.

Signed: …………………………….. Date: ………………………..
Chairman