CONFIDENTIAL

THE BRITISH ASSOCIATION FOR SHOOTING AND CONSERVATION
CONFIRMED MINUTES OF THE COUNCIL MEETING
HELD AT WALTON PARK HOTEL, CLEVEDON, BRISTOL
ON THURSDAY 24 MAY 2018 AT 9.30AM

Present:	Peter Glenser QC	Chairman
	John Thornley OBE	Vice-Chairman
	John Dryden	
	Duncan Greaves	
	Martyn Jones	
	Robin Marshall-Ball	
	Oliver McCullough	
	Eoghan Cameron	
	Paul Shaw	
	Sally-Anne Cockerill	
	Peter Watson	
	Clare Sadler	
	Cara Richardson	
	Sarah Turner	
	Professor Ann Mortimer	
Ex-Officio:	Ian Bell	Chief Executive
	Angela Davies	Executive Director of Business Management
	Christopher Graffius	Executive Director of Communications and Public Affairs
	Steve Bloomfield	Executive Director of Shooting and Operations
	Steve Griffiths	Director Wales
	Dan Reynolds	Director England
Guests	Geoffrey Burgess	Prospective Council Candidate
	Robert Irvine	Prospective Council Candidate
	Carl Woodall	Prospective Council Candidate
	John Tumelty	Prospective Council Candidate
	Ray Walters	Prospective Council Candidate
	Mike Thornley	Presentation on Osprey
Minute Secretary:	Jayne Danby	

A. OPEN MEETING

The Chairman welcomed all to the meeting and reiterated the confidential nature of discussions.

Brief update from staff member

Mike Thornley gave a fifteen minute presentation on the BASC South Lakes Osprey Project.

A.1 <u>To receive apologies for absence and to note absentees</u>

Apologies had been received from Ian Grindy, Mike Hardy, Tommy Mayne and Colin Shedden.

A.2 To confirm confidential items

The Chairman confirmed that all of the agenda items in Part B were confidential items, particularly B1, B2 and B8, along with some items under AOB.

A.3 To identify suggested items of any other business

The following were identified as additional items of business:

Assistance to judicial review and approval of costs which will also be dealt with in B6.
CEO objectives
Staff/Council report
Council Page in *Shooting and Conservation*
Co-option.

A.4 Declarations of interest

The Chairman declared an interest in the Legal Expenses Insurance item at B6.

A.5.1 Minutes of the 28 March 2018 Council meeting

The minutes of the 28 March 2018 Council meeting were considered.

Council noted the following amends:

The minutes are to reflect the Director of Business Management's apologies

On Page 2, Scott Rear should read Rea.

With those amendments, the minutes were signed as a true and accurate record of that meeting.

A.5.2 Minutes of the 27 March 2018 Executive and Finance Committee meeting

The minutes of the 27 March 2018 Executive and Finance Committee meeting were considered.

The minutes were signed as a true and accurate record of that meeting.

A.5.3 Minutes of the 09 April 2018 Game Shooting and Game Keeping meeting

The minutes of the 09 April 2018 Game Shooting and Game Keeping meeting were considered and were signed as a true record of that meeting by Council.

A.6 Matters arising from earlier Council meetings

There were no matters arising.

A.7 Forward plan for Council

The forward plan for Council meetings through to May 2019 was considered. Council noted the document.

A.8 Monthly Health and Safety report

The Director of Business Management presented the monthly Health and Safety report, covering the period 10 March 2018 to 10 May 2018. During this period there were no accidents, incidents or near misses.

A.9 Mobile device policy

The Director of Business Management presented the new mobile device policy for approval.

Council approved the policy.

A.10 Chairman's Report

The Chairman circulated his report.

Council noted the report as presented and that, additionally, Bryn Parry is to launch his new venture on the BASC stand at the Game Fair. The charity Highground may be given some space on the BASC stand at the Game Fair to assist their work in getting veterans into the rural / agricultural sector.

A.11 Chief Executive's Report

The Chief Executive presented his report.

Council noted the report and agreed that:

Strategy setting by Council will be arranged for the 27th September 2018. The session will be facilitated by the CEO.

CEO to work up options for a short annual review to be published

The CEO will take lunch with the Patron and her Majesty the Queen towards the middle of June along with six other guests.

A.12 Director of Communications' Report (oral)

The Director of Communications presented an oral update to Council.

Council noted:
The press team attended a two-day grouse summit mediated by Darren Murphy. A closer association is anticipated on the approach to 12 August.

A seminar on airguns was organised and attended with the RSPCA; the difficulty and undesirability of airgun licensing was discussed.

GDPR goes live on 25 May.

Media issues have included medical licensing. *Shooting and Conservation* is with members. Advertising revenue is up on the same period last year (£52,000). Strong feedback was received on the *Have Your Say* on game marketing article..

Website
GDPR opt in is at the top of the website.

The new membership site is now live.

The join page on the website is among the top five pages accessed on the site.

Politics
The BGA launch was attended with the CEO; discussion at the Shoot Liaison Committee took place about the BGA. At the launch, Lord James Percy was named as the patron of the BGA. Simon Hart and Tom Adams spoke. Commons and Lords have been attended. None of the logos were on display at the launch. There will be another launch.

At a meeting with Sir Amyas Morse, who is Controller and Auditor General for the National Audit Office, inefficiencies surrounding the licensing system were discussed.

Medical licensing – the feeling is that the guidance is not going to work as the doctor has no statutory duty.

Offensive weapons bill – it might be possible to make a change to it. Victoria Atkins MP is the minister responsible for taking it through Parliament. BASC are seeking an exemptions.

The FACE CEO attended a members meeting. FACE are electing a new president as Mika Ebner is retiring. Torbjörn Larsson, chair of the Swedish Hunters is likely to become the new CEO.

Sophie Hutchinson, James Legge and Ludwig Willnegger will be in Brussels meeting UK MEPs to discuss the consequences of Brexit for British shooters and hunters.

A.13 <u>Director of Operations' Report</u>

The Director of Operations presented his report.

Council noted, in addition:

Regarding the Dyfi:
The Director Wales reported that NRW were challenged at the appeal hearing which took place on 21 May 2018. A good team put together and presented good evidence. Thanks were extended to Council

for agreeing to take the fight forward. Thanks were also expressed to Ian Danby. Future action depends on the outcome which could take up to three and a half months.

Council agreed that a PhD student in the area would be useful for evidence gathering.

A.14 Reports from Country and Advisory Committees

Council noted the report as presented by the CEO and were advised to refer to the chairs of the committees with questions.

The composition of the wildfowling committee is to be examined later in the year.

The five prospective Council members were thanked for their attendance and left the meeting.

B. CLOSED MEETING *** CONFIDENTIAL***

B.1 Investigation update (oral) ***CONFIDENTIAL ITEM***

Dan Reynolds and Steve Griffiths left the room.

The Vice-Chairman updated Council on various investigation matters.

B.2 Restructure update ***CONFIDENTIAL ITEM***

The CEO presented Sandra Forkin's paper which provided an updated on the restructure.

Council noted the report and that the restructure is progressing well; BASC staff have been engaged throughout. Council also noted the various costing options and approved the budget as outlined in the report.

The Director of Communication's review will be undertaken over the next few months.

B.3 BASC Strategy update (oral)

The CEO updated Council regarding the development of the Associations strategy.

B.4 Governance review update

The Chairman of the Executive and Finance Committee presented his paper regarding the Governance Review Update.

Council noted the paper and discussed issues around how decisions are communicated to all Council members and the reporting mechanisms to ensure that all Council members are fully informed of all issues at all times.

The CEO is to come up with some suggestions about how the CEO, Chairman and Vice-Chairman work together.

The job descriptions of the Chairman and Vice-Chairman are to be reviewed along with the order of important agenda items and confidential matters.

B.5 Council Members' attendance 2017/2018

The Director of Business Management presented a summary of Council member attendance from June 2017 to March 2018 as per good governance best practice.

Council noted the summary and expressed no concerns over any Council members.

B.6 Director of Business Management's report (oral)

The Director of Business Management presented her report.

Council noted that:
Regarding the FCA complaint previously reported to Council in January, all information was provided as requested by the Financial Ombudsman Service (FOS) and BASC's case was mainly upheld.

Membership insurances.
The Director of Business Management circulated a paper on legal expenses insurance renewal. Council were informed that the issue and options were discussed in detail at the previous Executive and Finance Committee meeting and the Committee proposed that Option 3 should be approved.

Council approved options 3 to be taken forward.

Council was informed that the members public and employee liability insurance premium remained as per last year as the Association is in a three year agreement with Zurich.

B.7 Nominations for Chairman and Vice-Chairman 2018-2019 update – candidates' intentions

The CEO asked that the nominees for Chairman and Vice-Chairman of both Council and the Executive and Finance Committee inform the CEO if they wish to pull out and whether or not they will be at the AGM. Candidates not at the AGM are to be available on the telephone at the allotted time.

The CEO will preside over the election of the Chairman.

The CEO asked Council to approve that John Thornley is co-opted onto Council for another year. Council unanimously approved his co-option. Council was informed that if John Thornley is not elected as Vice-Chairman he would be contracted separately, on a consultancy basis, for his work on the investigation.

B.8 AGM arrangements (oral) ***CONFIDENTIAL ITEM***

The Chief Executive presented an oral update regarding arrangements for the AGM.

Council was ask to note that responses regarding arrangements should go to Louise, personal statements are to be circulated before the Council meeting.

Prospective candidates are to be written to regarding arrangements for the meeting straight after the AGM.

C. OTHER ISSUES

C.1 Any other business by leave of the Chairman

Council noted that:

The CEO, Ian Danby, Ian Coghill and Mike Swann met Natural England. There was much discussion about wildfowling consents. Council agreed with the recommendation that further discussion should take place.

Clevedon Wildfowlers are to be thanked for an excellent evening prior to the Council meeting.

Council noted Matt Ellis's efforts and supported all of his submitted proposals. Thanks are to be sent to him.

Positive feedback has been received about the Council page in *Shooting and Conservation* and Council wish for it to continue. Content, particularly photographs, is requested.

Council noted the unfortunate resignation of the Wildfowling Officer.

CEO objectives
All staff including the CEO left the meeting.
The Vice-Chairman handed out a sheet outlining measurable short-term objectives for the CEO. A meeting with the head of HR and the CEO took place to talk through the practicality of the objectives and how they will be measured. Council gave unanimously positive feedback on the CEO's performance.

The CEO returned to the meeting
The CEO gave his feedback and Council's feedback was given to him.

HR are to be informed that Council are very pleased with the CEO's performance at this stage and are thankful for his efforts over and above the dictates of the role.

All staff returned to the meeting
Thanks were extended to the South West team for organising Council's stay and the events.

C.2 Date of next meeting

The next meeting will take place on Saturday 9 June 2018 at Thornton Hotel, Thornton Hough Wirral.

Signed: ……………………………..   Date: ………………………..

Chairman